Meeting Minutes for milestone 2

# Weekly Meeting with team/Supervisor

# Meeting No: 7

## Meeting Details

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| --- | --- |
| Date: | 19/08/2020 |
| Venue: | MT |
| Attendees: | **Gia Hung Tran**  **Phuong-Trung Tran**  **Amrah Alhowsawi**  **Junhao Zhang**  **YoungHo Kim** |
| Apologies: | **NA** |

In this meeting, we discuss sprint 2 for the next steps and the implementation, the decision was made by the team is finishing up the front/back ends for the customer, admin, and employee, based on the estimation that been given to these user stories it should be done before our next meeting. Performed Retrospective meeting for the past sprints 0, 1 as well as sprint planning for the current sprint 2. we did the daily scrum questions as usual and checking the progress of our repository if there is any conflict in the work or in the team member it should be resolve as soon as possible.

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| Question | Person | Answer |
| What did you do since the last Scrum | Gia Hung Tran | Work on customer singup/login backend and tested. Creat unit tests |
| Amrah Alhowsawi | Setup sprint 2 in trello begin to work on the code, iand review sprint 1 with the tutor |
| Phuong-Trung Tran | Begin planning for sprint 2 |
| Junhao Zhang | Finish the milestone 1. Start working on the next work. Help others to develop the system. |
| YoungHo Kim | Organized the document for milestone 1 |
| What will you do until the next Scrum | Gia Hung Tran | Work on the backend for the business owner and employee |
| Amrah Alhowsawi | Organize Trello board, documents all meetings (Retro, sprint planning) and keeping the team motivated |
| Phuong-Trung Tran | Working on the frontend for the customer, admin, and employee homepage. |
| Junhao Zhang | Helping Gia with the backend development |
| YoungHo Kim | Working on the frontend for the customer, admin, and employee homepage. Creating home page layout |
| Do you have any roadblocks preventing you from  doing your work | Gia Hung Tran | No |
| Amrah Alhowsawi | No |
| Phuong-Trung Tran | No |
| Junhao Zhang | No |
| YoungHo Kim | No |

# Meeting No: 8

## Meeting Details

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| --- | --- |
| Date: | 22/08/2020 |
| Venue: | MT |
| Attendees: | **Phuong-Trung Tran**  **Junhao Zhang**  **Youngho Kim** |
| Apologies: | **Gia Hung Tran**  **Amrah Alhowsawi** |

A regular scrum meeting and discussed sprint 2 progress. Following up on each member task and gives update of the work progress.

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| Question | Person | Answer |
| What did you do since the last Scrum | Gia Hung Tran | Work on the backend for the business owner and employee |
| Amrah Alhowsawi  (Scrum Master) | Organize Trello board, documents all meetings (Retro, sprint planning) and keeping the team motivated |
| Phuong-Trung Tran | Working on the frontend for the customer, admin, and employee homepage. Creating home page layout |
| Junhao Zhang | Helping Gia with the backend development |
| YoungHo Kim | Finished navigation bar and basic about-us page |
| What will you do until the next Scrum | Gia Hung Tran | Continue working in backend for admin, worker, and customer |
| Amrah Alhowsawi | Doing scrum master role, keeping Trello board up to date, start writing some unit test, and checking regularly the teamwork |
| Phuong-Trung Tran | Working on frontend layout |
| Junhao Zhang | Working with Gia in backend for admin, worker, and customer. |
| YoungHo Kim | Work on frontend for business-owner dashboard page (shows list of owner’s own services) |
| Do you have any roadblocks preventing you from  doing your work | Gia Hung Tran | Lack of communication |
| Amrah Alhowsawi | NO |
| Phuong-Trung Tran | NO |
| Junhao Zhang | Conflit with other asssignments |
| YoungHo Kim | Lack of communication |

# Meeting No: 9

## Meeting Details

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| --- | --- |
| Date: | 26/08/2020 |
| Venue: | MT |
| Attendees: | **Phuong-Trung Tran**  **Amrah Alhowsawi**  **Junhao Zhang**  **YoungHo Kim** |
| Apologies: | **Gia Hung Tran** |

In this meeting, we did a regular scrum meeting and discuss sprint 2 progress. Based on the outcome we need to put more effort into some user story to get them done based on the given estimation.

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| Question | Person | Answer |
| What did you do since the last Scrum | Gia Hung Tran | Continue working in backend for admin, worker, and customer |
| Amrah Alhowsawi | Doing the scrum master role, keeping Trello board up to date, start writing some unit test, and checking regularly the teamwork |
| Phuong-Trung Tran | Working on frontend layout |
| Junhao Zhang | Working with Gia in backend for admin, worker, and customer. |
| YoungHo Kim | Work on frontend for business-owner dashboard page (shows list of owner’s own services) |
| What will you do until the next Scrum | Gia Hung Tran | Working on business owner and the worker and the service backend. |
| Amrah Alhowsawi | Continue doing scrum master role, help the group in processing the work, and increasing team productivity. |
| Phuong-Trung Tran | Customer homepage/dashboard frontend |
| Junhao Zhang | Working on business owner and the worker and the service backend. |
| YoungHo Kim | Business Homepage/dashboard front end |
| Do you have any roadblocks preventing you from  doing your work | Gia Hung Tran | no |
| Amrah Alhowsawi | No |
| Phuong-Trung Tran | no |
| Junhao Zhang | No |
| YoungHo Kim | Backend connection problems |

# Meeting No: 10

## Meeting Details

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| --- | --- |
| Date: | 29/08/2020 |
| Venue: | MT |
| Attendees: | **Gia Hung Tran**  **Phuong-Trung Tran**  **Amrah Alhowsawi**  **Junhao Zhang**  **YoungHo Kim** |
| Apologies: |  |

A regular scrum meeting reviw and discussed sprint 2 progress. Following up on each member task and gives update of the work progress. Some of the frontends were done such as customer and admin profile but Backends has some errors that affecting the progress. Assign new tasks to the member to finish sprint 2

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| Question | Person | Answer |
| What did you do since the last Scrum | Gia Hung Tran | Working on business owner and the worker and the service backend. |
| Amrah Alhowsawi | Continue doing scrum master role, help the group in processing the work, and increasing team productivity. |
| Phuong-Trung Tran | Customer homepage/dashboard frontend |
| Junhao Zhang | Working on business owner and the worker and the service backend. |
| YoungHo Kim | Made a sidebar for Business Owner dashboard page |
| What will you do until the next Scrum | Gia Hung Tran | Backend for business owner and the worker and the service |
| Amrah Alhowsawi | Continue doing scrum master role and writing Unit tests |
| Phuong-Trung Tran | Continue working in frontend dashboard for the worker, admin, and customer |
| Junhao Zhang | Help Gia with the backend for business owner and the worker and the service. |
| YoungHo Kim | Create an appointment page for Business owner |
| Do you have any roadblocks preventing you from  doing your work | Gia Hung Tran | no |
| Amrah Alhowsawi | Waiting for updates from the team member, and need to put more effort into communication and inform the group of any bugs early |
| Phuong-Trung Tran | no |
| Junhao Zhang | No |
| YoungHo Kim | Many connection errors to backend |

# Meeting No: 11

## Meeting Details

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| --- | --- |
| Date: | 2/09/2020 |
| Venue: | MT |
| Attendees: | **Gia Hung Tran**  **Amrah Alhowsawi**  **YoungHo Kim** |
| Apologies: | **Junhao Zhang**  **Phuong-Trung Tran** |

A regular scrum meeting to follow up in sprint 2 progress. Present solutions for bugs and errors in the backend, also continue to work on each given task based on the Trello board.

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| Question | Person | Answer |
| What did you do since the last Scrum | Gia Hung Tran | Backend for business owner and the worker and the service |
| Amrah Alhowsawi | Continue doing scrum master role and increasing team productivity |
| Phuong-Trung Tran | Continue working in frontend dashboard for the worker, admin, and customer |
| Junhao Zhang | Help Gia with the backend for business owner and the worker and the service. |
| YoungHo Kim | Create an appointment page for Business owner |
| What will you do until the next Scrum | Gia Hung Tran | Continue Backend for business owner and the worker and the service |
| Amrah Alhowsawi | Continue doing scrum master role and writing unit tests |
| Phuong-Trung Tran | Continue working in frontend dashboard for the worker, admin, and customer |
| Junhao Zhang | Continue Help Gia with the backend for business owner and the worker and the service. |
| YoungHo Kim | Continue on appointment page for Business owner frontend |
| Do you have any roadblocks preventing you from  doing your work | Gia Hung Tran | no |
| Amrah Alhowsawi | No |
| Phuong-Trung Tran | no |
| Junhao Zhang | No |
| YoungHo Kim |  |

# Meeting No: 12

## Meeting Details

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| --- | --- |
| Date: | 5/09/2020 |
| Venue: | MT |
| Attendees: | **Amrah Alhowsawi**  **YoungHo Kim**  **Junhao Zhang**  **Phuong-Trung Tran** |
| Apologies: | **Gia Hung Tran** |

A Retro meeting review and talk how the plan went for sprint 2, and what are the things that were not been taken into considration that effcted the sprint prgress. Create new sprint planning number 3, in this sprint mostly will be working on the tasks are not completed yet in sprint 2.

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| Question | Person | Answer |
| What did you do since the last Scrum | Gia Hung Tran | Continue Backend for business owner and the worker and the service |
| Amrah Alhowsawi | Continue doing scrum master role and increasing team productivity, create option for customer to update details in the frontend |
| Phuong-Trung Tran | Continue working in frontend dashboard for the worker, admin, and customer |
| Junhao Zhang | Help Gia with the backend for business owner and the worker and the service. |
| YoungHo Kim | Create an appointment page for Business owner |
| What will you do until the next Scrum | Gia Hung Tran | Continue Backend for business owner and the worker and the service |
| Amrah Alhowsawi | Continue doing scrum master role and increasing team productivity, desing an option for customer to update details in the frontend |
| Phuong-Trung Tran | Continue working in frontend dashboard for the worker, admin, and customer |
| Junhao Zhang | Continue Help Gia with the backend for business owner and the worker and the service. |
| YoungHo Kim | Continue on appointment page for Business owner frontend |
| Do you have any roadblocks preventing you from  doing your work | Gia Hung Tran | no |
| Amrah Alhowsawi | No |
| Phuong-Trung Tran | no |
| Junhao Zhang | No |
| YoungHo Kim |  |

# Meeting No: 13

## Meeting Details

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| --- | --- |
| Date: | 9/09/2020 |
| Venue: | MT |
| Attendees: | **Amrah Alhowsawi**  **YoungHo Kim**  **Junhao Zhang**  **Phuong-Trung Tran**  **Gia Hung Tran** |
| Apologies: |  |

Disscussed about backend fronetend as well as the users story implemnation.

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| Question | Person | Answer |
| What did you do since the last Scrum | Gia Hsung Tran | Continue Backend for business owner and the worker and the service |
| Amrah Alhowsawi | Continue doing scrum master role and increasing team productivity, desing an option for customer to update details in the frontend |
| Phuong-Trung Tran | Continue working in frontend dashboard for the worker, admin, and customer |
| Junhao Zhang | Continue Help Gia with the backend for business owner and the worker and the service. |
| YoungHo Kim | Finished Appointment page with edit and delete functions.  Fixed api issues |
| What will you do until the next Scrum | Gia Hung Tran | Continue working on the backend, devloment, CI |
| Amrah Alhowsawi | Continue working on the Profile page information |
| Phuong-Trung Tran | Finish singin/login |
| Junhao Zhang | Help Gia with the backend,devloment, CI |
| YoungHo Kim | Finish Appointment details page (edit function) and CSS |
| Do you have any roadblocks preventing you from  doing your work | Gia Hung Tran | no |
| Amrah Alhowsawi | Some issue with InteJ slowing the procces |
| Phuong-Trung Tran | NO |
| Junhao Zhang | No |
| YoungHo Kim | Had some API fetch problems |

# Meeting No: 14

## Meeting Details

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| Date: | 16/09/2020 |
| Venue: | MT |
| Attendees: | **Amrah Alhowsawi**  **YoungHo Kim**  **Junhao Zhang**  **Phuong-Trung Tran**  **Gia Hung Tran** |
| Apologies: |  |

Disscussed about the progress in sprint 3 for backend fronetend . Raise and solve any issue. Sprint review with product owner.

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| Question | Person | Answer |
| What did you do since the last Scrum | Gia Hsung Tran | Continue working on the backend, devloment, CI |
| Amrah Alhowsawi | Continue working on the Profile page information |
| Phuong-Trung Tran | Finish singin/login |
| Junhao Zhang | Help Gia with the backend,devloment, CI |
| YoungHo Kim | Finish Appointment details page (edit function) and CSS |
| What will you do until the next Scrum | Gia Hung Tran | Continue working on the backend, devloment, CI |
| Amrah Alhowsawi | Continue working on the Profile page information and cover as much as unit test as well as add some validation in the form. |
| Phuong-Trung Tran | Finish and fix singin/login and nevgation bar |
| Junhao Zhang | Help Gia with the backend,devloment, CI |
| YoungHo Kim | Work in services frontend page fix the app CSS |
| Do you have any roadblocks preventing you from  doing your work | Gia Hung Tran | No |
| Amrah Alhowsawi | To many assigmntes to be submitted this week |
| Phuong-Trung Tran | Issue in the session token expires every time forcing the page to get error |
| Junhao Zhang | No |
| YoungHo Kim | Issue in Logout from session page |

# Meeting No: 15

## Meeting Details

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| --- | --- |
| Date: | 20/09/2020 |
| Venue: | MT |
| Attendees: | **Amrah Alhowsawi**  **YoungHo Kim**  **Junhao Zhang**  **Phuong-Trung Tran**  **Gia Hung Tran** |
| Apologies: |  |

Split tasks to finish milestone 2 and polish it up. Keep track and updated the Trello board and start new sprint planning number 4 for milestone 3.

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| Question | Person | Answer |
| What did you do since the last Scrum | Gia Hsung Tran | Continue working on the backend, devloment, CI |
| Amrah Alhowsawi | working on the Profile page information and cover as much as unit test as well as add some validation in the form + unit test |
| Phuong-Trung Tran | Finish and fix singin/login and nevgation bar + unit test |
| Junhao Zhang | Help Gia with the backend,devloment, CI |
| YoungHo Kim | Work in services frontend page fix the app CSS  + unit test |
| What will you do until the next Scrum | Gia Hung Tran | working on the frontend deployment, and CI |
| Amrah Alhowsawi | May cove more unit test trying to finsh validation form, and keep track of all the documentation files, organize our GitHub repo |
| Phuong-Trung Tran | Finish and fix singin help finshing milestone 2 |
| Junhao Zhang | Help Gia with the CI + writng unit test for Customer books an appointment |
| YoungHo Kim | Writing more unit test for about, services, home, contact us pages |
| Do you have any roadblocks preventing you from  doing your work | Gia Hung Tran | Proplem with deployment in docker |
| Amrah Alhowsawi | Very overloaded with other assignments and tasks |
| Phuong-Trung Tran | Tests and assignments |
| Junhao Zhang | No |
| YoungHo Kim | NO |